

**HOME VISITING SERVICES CONTRACT**

**BETWEEN THE**

**NEBRASKA DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF PUBLIC HEALTH NEBRASKA MATERNAL INFANT EARLY  
CHILDHOOD HOME VISITING  
AND**

**Lincoln Lancaster County Health Department**

**AMENDMENT TWO, JUNE 2013**

This contract is entered into by and between the Nebraska Department of Health and Human Services, **DIVISION OF PUBLIC HEALTH Lifespan Health Services Unit Nebraska Maternal Infant Early Childhood Home Visiting** (hereinafter "DHHS"), and **Lincoln Lancaster County Health Department** (hereinafter "LPHD").

The Contract between the parties dated July 31, 2012 is hereby amended as follows:

Article I, TERM AND TERMINATION, Paragraph A is amended to read:

A. TERM. This contract is in effect from July 1, 2012 until October 31, 2013.

Article II, CONSIDERATION, Paragraph A is amended to read:

A. TOTAL PAYMENT. DHHS shall pay the LPHD a total amount not to exceed \$365,333.00 (three hundred sixty-five thousand three hundred thirty-three dollars) for the services specified.

Article II, CONSIDERATION, Paragraph B, is amended to read:

B. PAYMENT STRUCTURE. Payment shall be structured as follows: DHHS agrees on a quarterly basis upon receipt of a statement of expenses up to a total contract amount not to exceed \$365,333.00.

1. Payments will be based on expenses and upon the submittal of the standardized invoice request (provided by DHHS) for payment by the LPHD. The request must be accompanied by the standardized report form provided by DHHS.
2. No personal identifiers or other individual level personal health information shall be included with requests for payment.
3. The LPHD agrees to serve between 66-87 families per year, representing an increased caseload of a minimum of 10 families and not to exceed the

maximum caseload required by the model.

Article III, SCOPE OF SERVICES, Paragraph A is amended to read:

A. The LPHD agrees to perform the following services:

1. These services shall be provided in conformance with the request for proposal, #34300Z1 issued by DHHS and all addenda, the proposal submitted by the LPHD including the model for services selected by the parties and any written agreement signed by both parties. In the event of conflict of terms, the RFP shall control.
2. Conduct outreach activities sufficient to access suitable numbers of potentially at-risk and eligible persons, to reach the target caseload of enrolling and serving 66-87 eligible target families during the extended project period, representing an increased caseload of a minimum of 10 families and not to exceed the maximum caseload required by the model.
3. Delivery of voluntary home visiting services utilizing an evidence-based home visiting model to 66-87 eligible target families total during the extended project period, representing an increased caseload of a minimum of 10 families and not to exceed the maximum caseload required by the model.
4. Target families shall include those with children aged 0-5 years, with teenage parents, single mothers, parents with low birth weight infants, parents investigated for child maltreatment, parents with alcohol, drug, or mental health problems, and other at-risk populations.
5. Delivery of the approved home visiting model consistently, with adequately qualified and trained personnel, and with fidelity. Achieve a staff-supervisor ratio structure that meets accreditation requirements.
6. In addition to direct home visiting service delivery, the LPHD agrees to the following infrastructure and systems-level activities.
  - a. Complete the remaining steps of the data base interface. No more than \$7800 of the contract cost shall be dedicated to these infrastructure and capacity-building activities.
  - b. With technical assistance from N-MIECHV, complete development of a program level CQI process and assign a minimum of one team member to the CQI team.
  - c. Participate in the N-MIECHV data training and coaching process.

All other terms and conditions remain in full force and effect.

**IN WITNESS THEREOF**, the parties have duly executed this Contract hereto, and each party acknowledges the receipt of a duly executed copy of this Contract with original signatures.

FOR DHHS:

FOR LPHD:

\_\_\_\_\_  
Signature

Joseph M. Acierno, JD, MD  
Chief Medical Officer  
Director, Division of Public Health  
Department of Health and Human Services

\_\_\_\_\_  
Signature

Chris Beutler, Mayor  
City of Lincoln

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_